

WAIPU COVE RESERVE(S) BOARD

24th April 2017, 7pm.

Camp Waipu Cove all-weather room.

ALL WELCOME

AGENDA (E & OE)

PRESENT:

APOLOGIES: R. Pullan, E. Cook, R. Stolwerk

MINUTES OF THE LAST MEETING:

MATTERS ARISING:

CORRESPONDENCE:

Inwards:

- 28/03/2017 - Bernard Lee (Audit NZ) - Request for details of contact person at WCRB.
- 04/04/2017 – R&P Murray – Request for information Re. fee setting
- 13/04/2017 – Dr Shane Reti – Congratulations re. Dune restoration award
- 13/04/2017 – Rick Stolwerk – Invitation to WCRB to attend WCSLSC Easter dinner

Outwards:

- 22/03/2017 – Laura Shaft (NRC) – Thank you for news of award.
- 28/03/2017 - Carl Pamplin – Approval of ASH 236 transportable dwelling application.
- 29/03/2017 - Bernard Lee – Details of board chairperson
- 05/04/2017 - R&P Murray – List of holiday parks used for ASH fee research
- 17/04/2017 – Dr Shane Reti – Thank you message

REPORTS:

- Management report
- Financial report
- WCSLSC Report (verbal)

GENERAL BUSINESS:

- Management plan
- Boat ramp access policy

Upcoming events on the reserve and local area

- Waipu Saturday Market: First Saturday of the Month in Presbyterian Church Hall 9-1pm
- Waipu Boutique Sunday Market & Café: 2nd Sunday of the Month, Waipu Coronation Hall 9-1pm
- Waipu Street Market - Saturdays of long weekends 9-1pm
- Waipu Antiques and Collectables Fair – Sunday of Long weekends 9-4pm

Upcoming Surf Life Saving Events Waipu Cove SLSC

Future Meetings –

Meeting Closed at.....

Manager's Report April 2017

Easter has just been and gone, and although we didn't have full occupancy like the previous year, it was close. We were more than happy with this result as Cyclone Cook had been predicted to pass through causing carnage, which meant we had a lot of last minute cancellations. Fortunately we got a lot of those bookings back on Good Friday once people realised Cook was not going to affect us here. This Easter marks five years since we first started at the camp as managers!

Our new receptionist Tabitha Bird is starting with us at the end of April. She has previous experience working in two Top10 holiday parks, and is already proficient in using Seekom (our reservations system) so we are confident she will get up to speed quickly.

The construction of the new cabins is progressing well. The roof is on, the outside is wrapped, and the window joinery is about to go in. Estimated completion is date is July. The cabin will then need to be fitted out with furniture and appliances etc.

Planting out of the boundary up along the north end access way will be taking place in the next couple of weeks, as per our ecological landscaping plan. From the 1st of May, we have a rugby player from the Waipu Rugby Club working at the camp for two weeks who will be helping with this. They will also be helping out with fencing and other odd jobs. We had a player last year from the club help us out with similar work, and it was such a good arrangement that we are doing it again this year. It also helps out the rugby club, so it's a win-win.

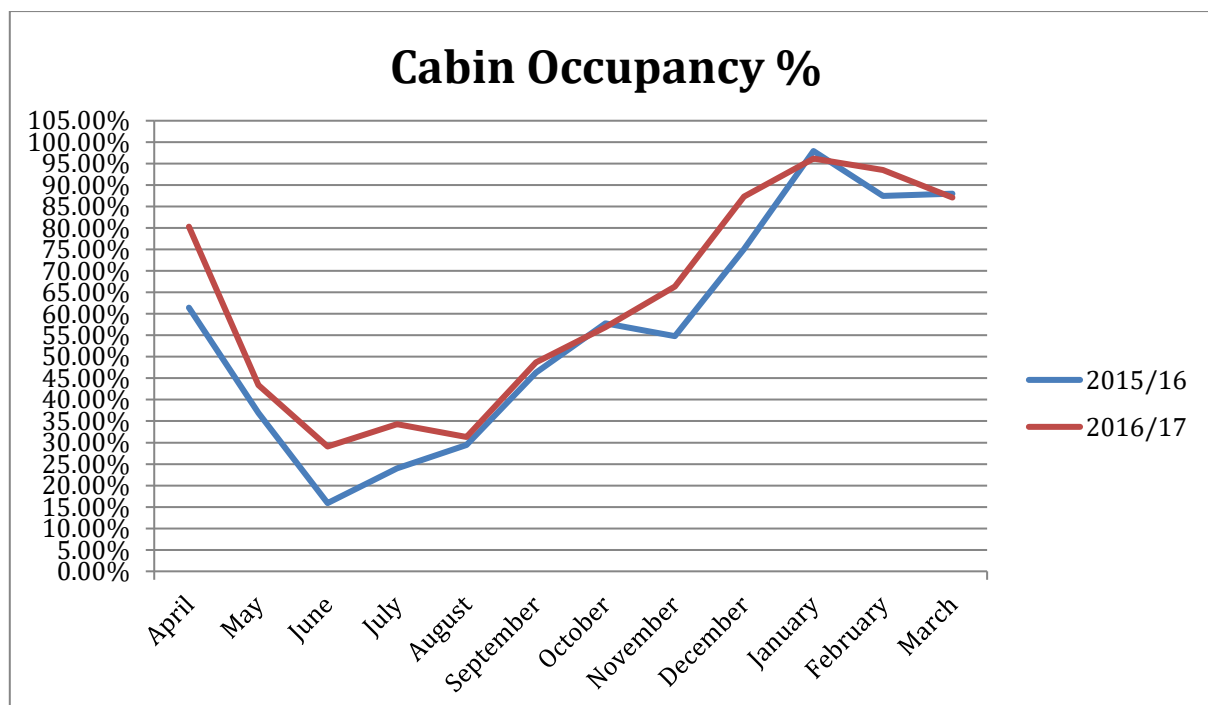
A number of site repairs are taking place at the beginning of May. These sites have deteriorated over the years, being patchy with minimal grass so are in need of restoring. These sites get such high usage over the summer months, and the ground gets so dry, there has been no chance to do this repair work until now.

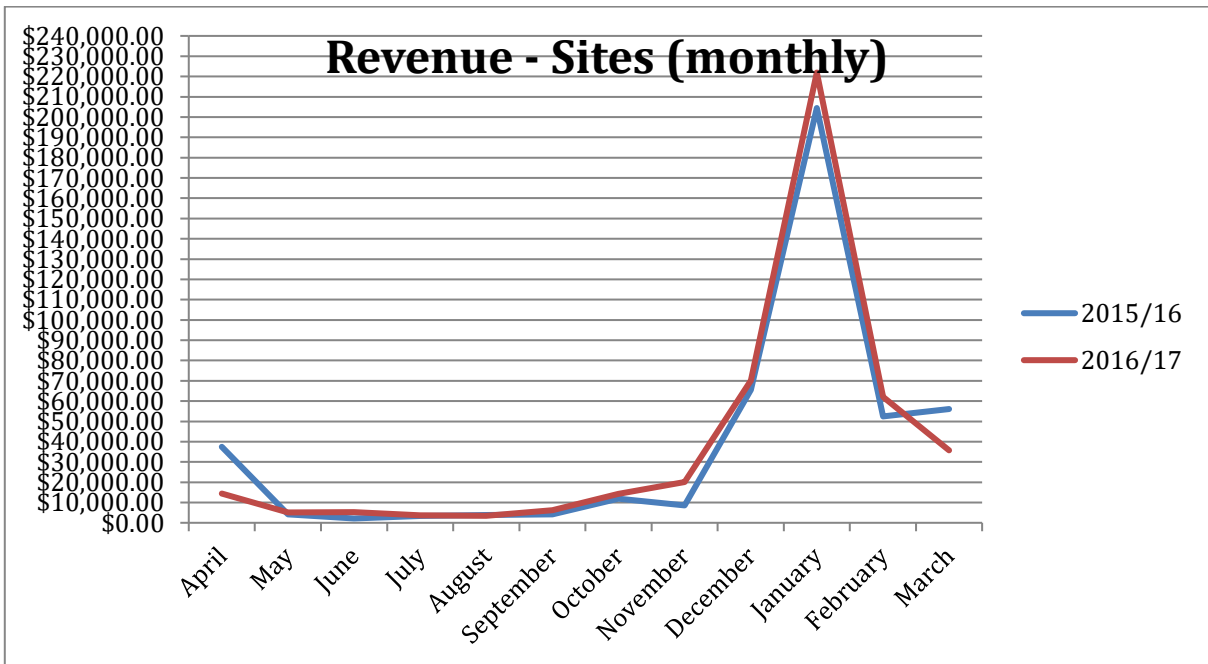
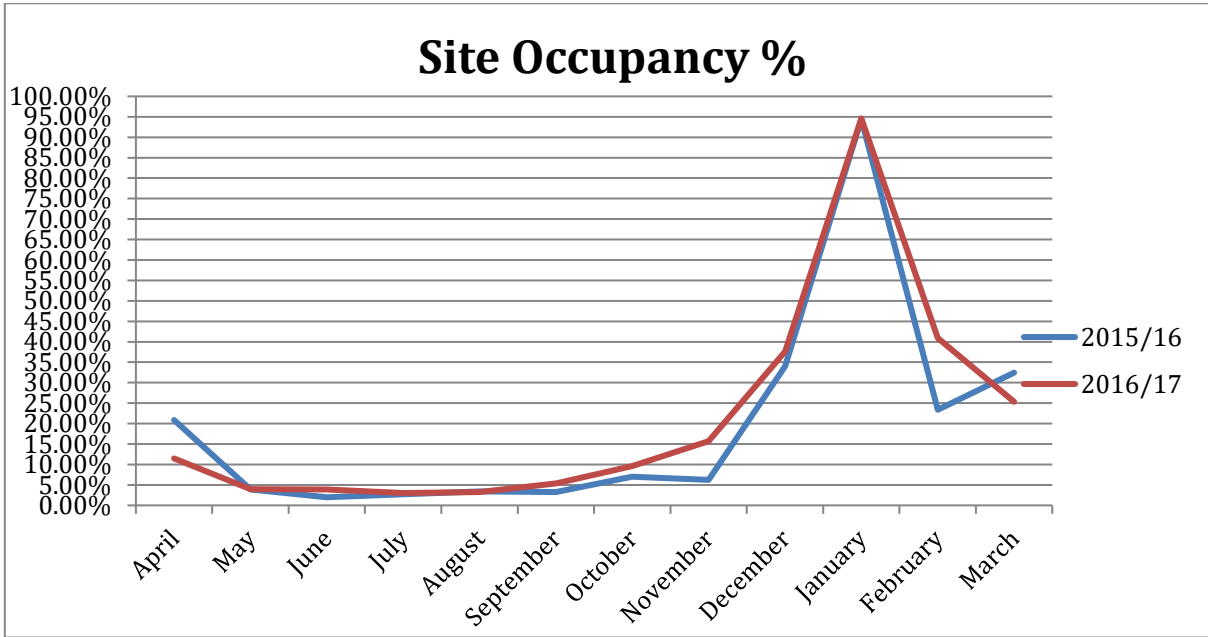
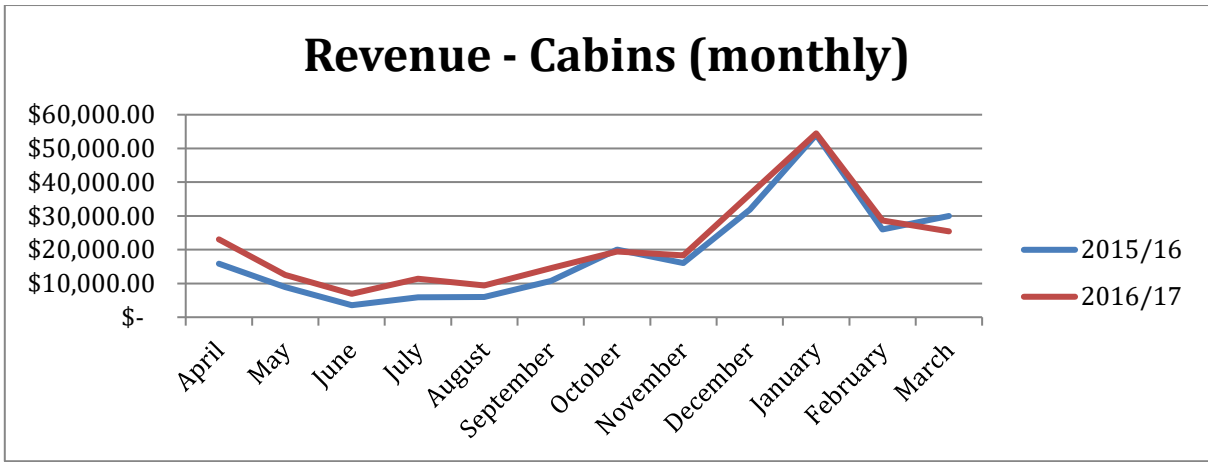
Our updated video tour is finished. The video was produced by local company Installit, using a drone to capture some great aerial footage. We've had a preview of the final result, which looks great. We are now just waiting on delivery of the final product so we can put the video up on our website.

The camp and Reserve Board were recently awarded "Best coastal restoration project" in NZ from the Coastal Restoration Trust at their recent awards. It's been great to get recognition for all the work done on the dunes over the years, with help from other groups in the community. This will provide further motivation to keep up the good work.

Later this month, we will start getting prepared to issue ASH contracts and power readings. We will be aiming to get these sent out early June. We are also starting to work on our 2017/18 budget.

Cabin Occupancy – March 2017





Comments

Occupancy and Revenue for both sites and cabins were slightly down when compared with the previous March. This is due to the fact Easter was in March last year, whereas it falls in April this year.