

WAIPU COVE RESERVE(S) BOARD

26th February 2018, 7pm.

Camp Waipu Cove all-weather room.

ALL WELCOME

AGENDA (E & OE)

PRESENT: John Henderson, Evan Cook, Peter Baker, Rowan Pullan, Roger King, Belinda Hopkins (minutes secretary), Anton Trist, Lucy Trist.

APOLOGIES: None

MINUTES OF THE LAST MEETING:

MATTERS ARISING:

CORRESPONDENCE:

Inwards:

31/01/2018 – Dean Graham – Interest in annual site (forwarded to managers for response)

01/02/2018 – NRC – Acknowledgement of transfer of resource consent

07/02/2018 – NRC – Request to install tsunami information board

Outwards:

30/01/2018 – Stan Good ASH 68 – Invitation to speak at next meeting

30/01/2018 – Greg & Debbie Moore ASH 67 – Invitation to speak at next meeting

05/02/2018 – Stan Good ASH 68 – Further information Re. next meeting

05/02/2018 – Greg & Debbie Moore ASH 67 – Further information Re. next meeting

14/02/2018 – NRC – Response to request to install tsunami information board

REPORTS

- **Management report**

Work on the multi-court has been started and the managers hope the project will be complete in 8-10 weeks. The yearly Qualmark assessment will begin tomorrow. The camp currently has a 4 star + rating, which we are hoping to maintain. A 5-star rating would probably only be attainable with the installation of a swimming pool. A new assessor will be carrying out the inspection this year. The Board wishes the managers well in the assessment.

- **Financial report**
- **WCSLSC Report (verbal)**

N/A

Carried R.Pullan/E. Cook

IN COMMITTEE: (7.30pm)

Exclusion of the public

That the public be excluded from the following part of the proceedings of this meeting on the following grounds – Agenda items: Correspondence The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: General subject matter: Inwards correspondence Reason for resolution: Protect individuals Ground(s) under s 48 (1) for passing resolution: 48 (1) (d) and 48 (2) This resolution is made in reliance on section 48 (1) (a) of the LGOIMA 1987 and the particular interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section (9) of the OIA 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: s.7.(2) (a) protect privacy of natural persons

Board came out of committee at 9.00pm.

GENERAL BUSINESS

- **Location of new cabin (site pegged out) and discussion**

Managers to enquire about extending cupboard on beach side of cabin either ½ length or full length down to corner to increase storage space in bathroom and about extra window on South wall in bathroom. Car-parking space was agreed to be sufficient. Cabin is to be moved 500mm towards the front giving it then a 1.5m gap to the boundary of neighbouring camp site. Terms and conditions of engagement to be discussed with Trevor and Anton with the board's approval also to discuss with him built in luggage racks for main bedroom, wall shelf to hold freeview and DVD player, shelf in kitchen for microwave or built into cabinetry, wall mounted beside lamps for master bedroom and above single bed, insect screens for bedroom windows and lounge.

Upcoming events on the reserve and local area

- **Waipu Saturday Market:** First Saturday of the Month in Presbyterian Church Hall 9-1pm
- **Waipu Boutique Sunday Market & Café:** 2nd Sunday of the Month, Waipu Coronation Hall 9-1pm
- **Waipu Street Market** - Saturdays of long weekends 9-1pm
- **Waipu Antiques and Collectables Fair** – Sunday of Long weekends 9-4pm

Upcoming Surf Life Saving Events Waipu Cove SLSC

Future Meetings – 19th March 2018

Meeting Closed at 9pm

Managers' Report February 2018

Our peak summer period has just come to an end. It has been our wettest, stormiest summer to date. So far, we have had four separate bad weather incidents, which has impacted on our bookings and revenue, and of course been bad luck for our campers. We are now preparing for our usual school groups and keeping our fingers crossed for no more bad weather!

We are currently in the process of upgrading our internet coverage and capacity, we are upgrading our equipment to triple the amount of connections available and looking into getting a 2nd VDSL connection over the surf club telephone line. The equipment upgrade has taken place and we hope to have improved internet speed prior to Easter.

Poor weather this summer has continued this month, with Waitangi Weekend being a major washout. The camp was at full occupancy over this holiday weekend, but by Sunday morning less than 25% of our campers remained in the camp. The others had left due to heavy rain and strong winds, leaving only the hardiest campers remaining. The North Island IRB champs were also a washout. Usually we would have been heavily booked for this event. The numerous weather incidents have had some impact on our financials when compared with the same time last year, January is slightly up in revenue which is mainly due to our new cabins but February is likely to be approx. \$20k behind last February.

Our first school camp has arrived this week, we have our fingers crossed that Cyclone Gita will not have too much impact up here! After this, we will have three more school groups in February and March. We will also be welcoming the Warehouse group, who will be holding a team building function. This will take us into Easter which is already fully booked.

At this stage, sites are very damp and soggy, making it hard to get any mowing done. Any grounds work in general has been quite limited by the weather of late. The camp has never been greener in February! The mowers are going full time when weather permits.

We still have security guards on duty every weekend until Easter. After this time, we should not have the need for security patrols again until the next summer season.

At the moment, we are busy preparing for our Qualmark assessment to take place. This will happen on the 27th of February. There is quite a bit of preparation going into this to ensure the camp and facilities look immaculate for Qualmark's visit. They will have a general look around the camp and then undertake detailed inspections of our cabins and ablutions blocks. They also site our documentation, systems and processes, and observe our commitment to working sustainably. We are aiming to hold on to our 4 star plus rating.

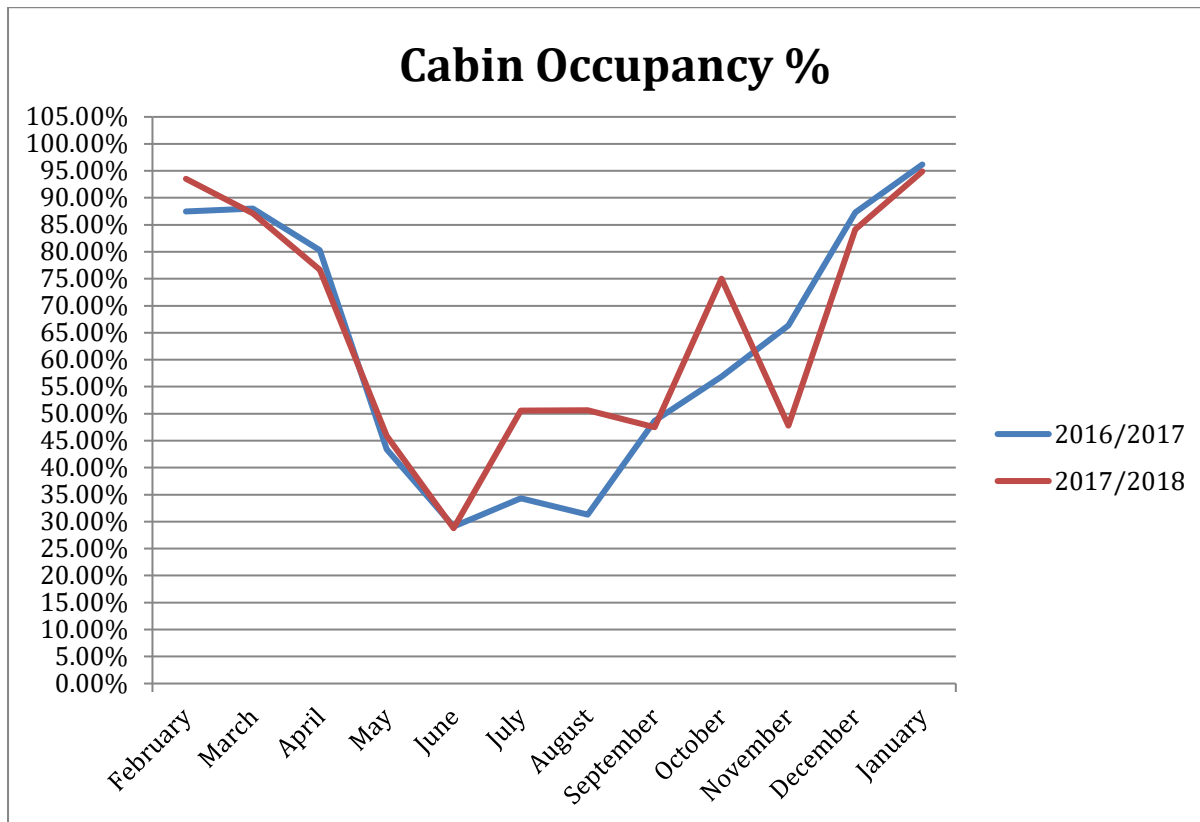
The long-awaited tennis court project has begun. Hansens are currently preparing the site for this work. This project is expected to be completed by the end of April.

Kind regards

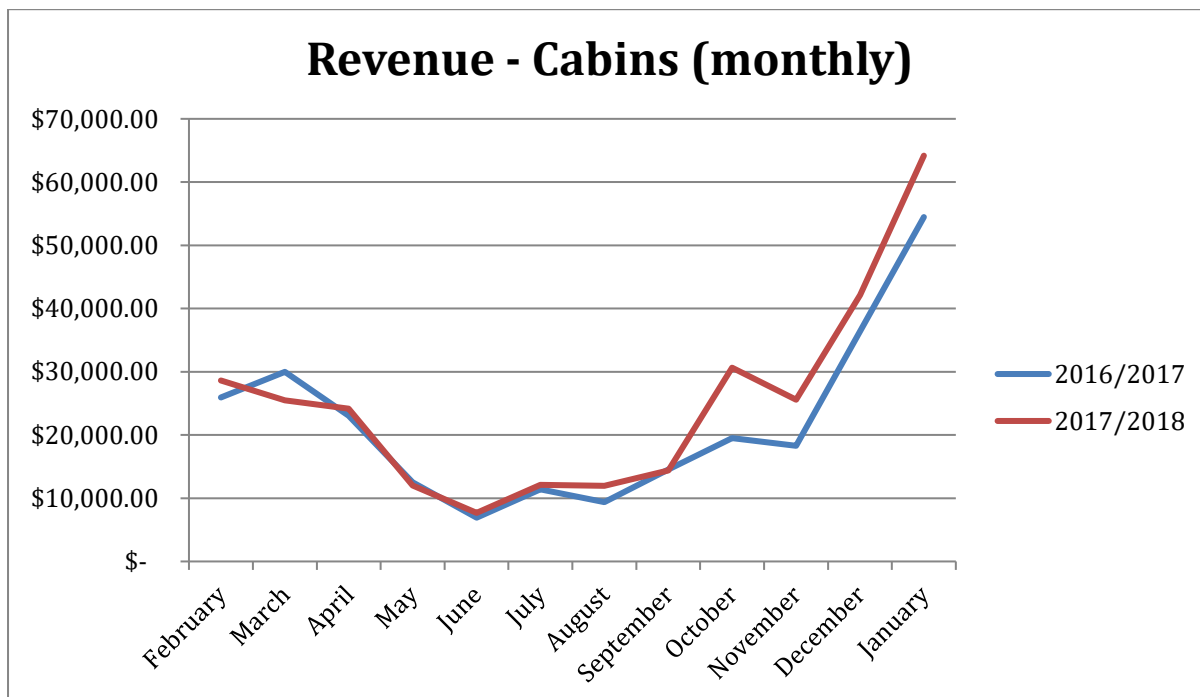
Anton & Lucy

Occupancy and Revenue – January 2018

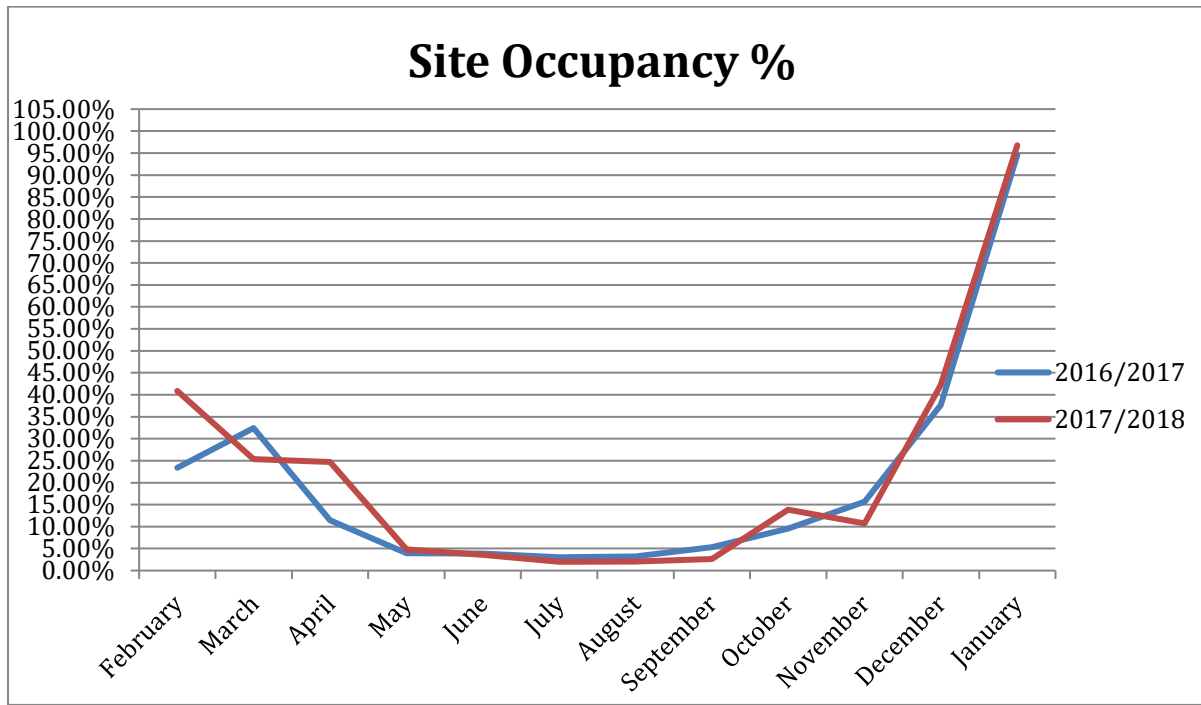
Cabin Occupancy



Cabin Revenue



Site Occupancy



Site Revenue

